

**Finance Department**

Peter L. Gray, City Controller
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Date: 12 January 2016

To: President, Board of Public Works & Safety

RE: Utility Write off - \$372.56

It has become necessary to withdraw three lien requests that were submitted to the County. They pertain to two delinquent wastewater accounts and a Storm Water account. Property ownership changed prior to the time the lien would have been recorded.

Customer	Utility Type	Delinquency	Fee	Total
Loke, Soo Hsu	Wastewater	146.42	23.00	\$ 169.42
Funston, Brandi	Wastewater	133.14	23.00	\$ 156.14
Milo Properties	Storm Water	24.00	23.00	\$ 47.00
		\$ 303.56	\$ 69.00	\$ 372.56

I recommend the City of West Lafayette reverses \$372.56 of charges to customer accounts that are no longer collectable.

Respectfully submitted by,

PLG
Peter L Gray, City Controller